



School Year, Fall 2023 - Spring 2024

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Grade: \_\_\_\_\_ Siblings: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Phone Numbers:**

Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

**Emergency Contacts:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Health Information:**

(Allergies, Medications, Other Pertinent Medical Information)

\_\_\_\_\_  
\_\_\_\_\_

**Special Needs To Be Considered:**

\_\_\_\_\_  
\_\_\_\_\_

Days Attending (Circle):      M              T              W              R              F

Child will be picked up NO LATER than 5:30 PM.

**Person(s) Permitted To Pick Up Child Other Than Parents:**

\_\_\_\_\_  
\_\_\_\_\_

I have read and agree with the Connections Payment Policy and Response to Inappropriate Behavior (see back). (please check box)

- Yes, my child's picture may be used for promotional use only.
- No, my child's picture may not be used for promotional use.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**Send THIS FIRST PAGE ONLY to:**

Panama Methodist Church, PO Box 218, Panama, NY 14767 or to the PCS Elementary Office

# General Information

**(Retain this page for your own information)**

The Panama Methodist Church is pleased to provide the Connections Ministry to the families of the community. We need the cooperation of all children and their families in order to maintain a safe and comfortable environment for each child. If you have any questions regarding the following, please contact us at 716-782-4031. We appreciate your cooperation.

1. All children must be pre-registered. No one will be permitted to attend without having a properly filled out registration form on file.
2. Payments are due within 30 days of the receipt of a bill, as per the Connections Payment Policy (see below).
3. If there is NO SCHOOL scheduled on a given day, there will be NO CONNECTIONS. There will be no Connections on half days. The exception to this is if after school activities are cancelled due to weather, Connections WILL continue as usual.
4. All children MUST ride the school bus provided. NO EXCEPTIONS.
5. Children must follow all directions given by teachers to ensure the safety of everyone.
6. Any behavior issues will be addressed (see below).
7. All children MUST be picked up by 5:30 pm. Children picked up after 5:30 pm may be charged for an additional day.
8. For emergencies only, the direct phone number to the Connections room is **716-621-4025**.
9. Occasionally we use pictures for promotional materials. Pictures do not include identification of the child. Please indicate your consent on the registration form.

## Response to Inappropriate Behavior

If a child's behavior is not appropriate, the following steps may be taken:

- Verbal warning
- Time out
- Parent/guardian will be contacted
- If behavior continues, the child may be suspended from Connections

## Connections Payment Policy

**The cost for Connections is \$8.00 per child per day. If you choose to pay daily or weekly, cash or checks (made out to Panama Methodist Church) may be given to Sandy Crossley at Connections when you pick up your child. She will give you a receipt for your payment. Payments should NOT go to Panama Central School. The school is not responsible for payment. If you choose to pay monthly, a bill will be sent to you at the end of each month. Payments are due within 30 days of the receipt of the bill. All accounts must be current in order for the child to continue to participate. When payments are delinquent over 30 days, the child may not be allowed to participate in Connections until those payments are made. Payment arrangements can be made with the church ahead of time to avoid delinquency. Financial hardships will be considered if a request is made. Please call 782-4031 to speak with Pastor Steve Taylor to make payment arrangements. Thank you for your consideration of our teachers and the Panama Methodist Church by making timely payments.**